

Reference no
Log no
<b>For office use</b>

## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**

**Please contact your Community Area Manager before completing your application (See Section 3 for contact details)**

<b>1. Your organisation or group</b>			
<b>Name of organisation</b>	Warminster Athenaeum Trust		
<b>Contact name</b>			
<b>Contact address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation type</b>	<input type="checkbox"/> Not for profit organisation <input type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify <input type="checkbox"/> Charity		
<b>2. Your project</b>			
<b>Project Title/Name</b>	Athenaeum Redevelopment Phase 4		
<b>What is your project about and what does it aim to achieve?</b>  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Demolish existing lean-to 1930s, asbestos clad toilet block and facilities. Reconstruction of the facility to modern standards incorporating the facility into the principal building. We will weatherproof the incorporated facility and provide disabled access leering to: improved access for all Users - existing User Groups retained; Improved facilities and hygiene for all Users - Increased number of User Groups; Reduced maintenance costs - Reflected in budget and helps to secure Centre for future; Reduced energy and water consumption - Costs contained.		
<b>In which community area does your project take place? (Please give name – see section 3 of the grants pack)</b>	Southern Locality - Warminster Area Board		
<b>I/we have discussed our project with the town/parish council?</b>	Yes	Date Jun 2011	
<b>I/we have discussed our project with our Wiltshire councillor?</b>	Yes	Date	Jun 2011

Where will your project take place?	Warminster Athenaeum, 18/20 High St, Warminster BA12 9AE
When will your project take place?	Aug - Oct 2012
How did you discover there was a need for your project ( <i>please provide evidence</i> ) and how will your project benefit your local community?  <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	Constant rainwater ingress is plainly evident. We spend money on unnecessary maintenance. User Groups and visitors have complained about the state of the facilities.
How many people will benefit from your project?	3,000
How does your project demonstrate a direct link to the local community plan for your area? <a href="http://www.wiltshire.gov.uk/areaboard">www.wiltshire.gov.uk/areaboard</a>  Please provide a reference/page no.	The Warminster & Villages Community Partnership has specifically committed to support The Athenaeum (Page 12 of WVCP Plan)
<b>To be completed ONLY where town/parish councils are making an application</b>	
Is your project one which parish/town councils have powers to raise local taxes to fund?	No
Could your project be funded from your reserves?	No
Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i> )	Yes
Any other information about your project.	
<b>3. Management</b>	
How many people are involved in the management of your group/organisation? <b>30</b> Of these, how many are:	
Over 50 years	Male 15 Female 14
25 – 50 years	Male Female
Under 25 years	Male Female 1
Disabled People	Male Female
Black and Minority Ethnic people	Male Female
If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?	

**We have maintained the Centre for 11 years demonstrating prudent management.**

**How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?**

**Existing User Groups retained. An increase in new User Groups and wider use by disabled persons.**

<p><b>Have you contacted Charities Information Bureau for help with your application/ to seek other funding?</b></p>	<p><b>Yes</b></p>	<p><b>Date</b></p>	<p>Dec 2011</p>
<p><b>To whom have you applied for funding for this project (other than Wiltshire Council)?</b></p> <p><i>Please list with amount applied for and whether you have been successful</i></p>	<p><b>Name of Funder</b></p> <p>Fudge Trust Plain Action Stevenson Will Trust Landfill Community First Warminster Town Council ACRE Loan</p>	<p><b>Amount Applied For</b></p> <p>5,000 50,000 5,000 20,000 2,000 20,00</p>	<p><b>Amount Received</b></p> <p>2,500 50,000 5,000</p>
<p><b>Have you or do you intend to apply for a grant from another area board within this financial year?</b></p> <p><i>If yes, please state which one(s).</i></p>	<p><b>No</b></p>		
<p><b>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</b></p>	<p><b>No</b></p>		

<b>4. Information relating to your last annual accounts (if applicable)</b>			
<b>Year ending:</b>	<b>Month:</b> Jul	<b>Year:</b> 2011	
<b>A - Total income:</b>	£	<b>48,796</b>	
<b>B - Minus total expenditure:</b>	£	88,817	
<b>Surplus/deficit for year: (A minus B)</b>	£	40,021	
<b>Free reserves currently held:</b>	£	42,817	
<b>5. Financial information – If you can claim back V.A.T. please exclude from figures given below</b>			
<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. equipment, installation etc.	<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
		<b>P/C</b>	
Demolition	£ 3,000	<b>Own fundraising/reserves</b>	£ 3,500
New Walls	£ 10,000	Athenaeum Friends	£ 2,000
New Roof	£ 15,000	<b>Parish/town council</b>	P £ 2,000
Roof Finishing	£ 30,000		£
Internal Partitioning	£ 5,000	<b>Trusts/foundations</b>	C £ 7,500
Decoration & Finishing	£ 5,000		£
Tiling	£ 1,000	<b>In kind</b>	£
Mechanical & Electrical	£ 10,000		£
Sanitaryware	£ 7,000	<b>Other</b>	£
Party Wall	£ 5,000	Plain Action	C £ 50,000
Contingency	£ 5,000	Landfill	P £ 20,000
Professional Fees	£ 10,000	ACRE Loan	P £ 20,000
<b>Total Project Expenditure</b>	£ 110,000	<b>Total Project Income</b>	£ 105,000
<b>Total project income B</b>	£ 105,000		
<b>Total project expenditure A</b>	£ 111,000		
<b>Project shortfall A – B</b>	£ 5,000		
<b>Grant sought from Wiltshire Council Area Board</b>	£ 5,000		
<b>Bank Details</b>			
<b>Please give the name of the organisations' bank account e.g. Barclays</b>			
<b>Please give the title name of the organisations' bank account e.g. current</b>			

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

Written quotes including the one(s) you are going to use

X Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year

Terms of reference/constitution/group rules X

Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

I have read the funding criteria

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet.

That any other form of licence or approval for this project has been received prior to submission of this application.

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults

Public Liability Insurance

Equal opportunities

Access audit Environmental impact

Planning permission applied for (date)

or granted (date) 20 Jan 2012

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 4 Apr 2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)